



## **TITLE: Supervising Attorney**

In order to meet client needs and comply with required First Department staffing ratios as part of the implementation process for the case cap law, subject to funding, the Criminal Practice of the Legal Aid Society has immediate an opening for a Supervising Attorney in its New York County office.

### **MAJOR PURPOSE OF POSITION**

The Supervising Attorney has front-line responsibility for the representation of the office's clients in Criminal and Supreme Court. Supervising Attorneys regularly consult with attorneys in the complex to offer tactical and legal advice on cases, observe hearings and trials, train law students and new lawyers, second-chair hearings and trials of junior attorneys, and periodically evaluate the work of staff attorneys. Supervising attorneys generally carry a small caseload and to facilitate training, and frequently invite junior or mid-level attorneys to second-chair their own trials.

### **ESSENTIAL DUTIES/RESPONSIBILITIES**

- Responsible for the smooth and effective running of a Complex containing approximately 20 attorneys, investigators, support staff and administrative staff.
- Resolve conflicts among staff, court personnel and other agencies in the criminal justice system; respond to clients' concerns about their representation; and address problems that arise in an emergency basis
- Monitor standards of performance for the complex; assist in formulating, interpreting and implementing organization policy; and represent their offices and the Criminal Defense Practice in interactions with the public and other practice areas of the Society.

### **SECONDARY DUTIES/RESPONSIBILITIES**

- Other duties as assigned

### **TRAINING AND QUALIFICATIONS**

- at least five years of experience as a staff attorney, or comparable experience.
- must have comprehensive knowledge of the law of evidence, recent developments in criminal and constitutional law, statutory interpretation, ethical principles contained in the Code of Professional Responsibility, and all aspects of trial technique.
- ability to deal effectively with a broad range of individuals, as manager, mediator, bargainer, conciliator and communicator.
- Strong courtroom skills.

Send resume and cover letter to: [LBerrios@legal-aid.org](mailto:LBerrios@legal-aid.org) or fax to (646) 616-4072

**The Legal Aid Society is an Equal Opportunity Employer – Women, People of Color, Gays and Lesbians, Transgender People, Veterans and people with disabilities are encouraged to apply.**

The Legal Aid Society  
Criminal Defense Practice  
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