



TITLE: Criminal Defense Practice Immigration Specialist Staff Attorney

MAJOR PURPOSE OF POSITION

The Civil Practice is seeking a staff attorney to serve as an Immigration Specialist for the Criminal Defense Division. This attorney will work collaboratively with another Immigration Specialist and staff in both the Civil Practice Immigration Law Unit and CDD trial offices to enhance legal services to non-citizen clients of the Criminal Defense Division. The CDD specialist will be trained and supervised by the Civil Practice Immigration Law Unit, but will spend part of his/her time on site in a CDD office.

The Immigration Law Unit is a recognized leader in the delivery of high quality legal services to immigrants in New York City and surrounding counties. As the only city-wide provider of free, comprehensive immigration legal services, The Legal Aid Society represents low-income immigrants in obtaining lawful status, in challenges to deportation and removal, and in filing asylum applications. The Immigration Law Unit is currently comprised of an attorney-in-charge, supervising attorney, twelve staff attorneys and five paralegals, and is located at 199 Water Street in Lower Manhattan.

ESSENTIAL DUTIES/RESPONSIBILITIES

- Consult regularly with non-citizen clients and their attorneys on the potential immigration consequences of their criminal cases
- Conduct outreach and training on immigration issues
- Represent CDD clients in proceedings before the immigration trial and appellate courts and in federal court proceedings
- Represent clients in State court proceedings
- Engage in affirmative litigation
- Engage in policy advocacy on behalf of clients

SECONDARY DUTIES/RESPONSIBILITIES

- Other duties as assigned

TRAINING AND QUALIFICATIONS

- Minimum of three years experience in New York criminal practice
- Excellent writing, analytical, oral advocacy and organizational skills
- Interest in developing new approaches to representing clients with immigration issues
- The candidate must be able to work independently as well as collaboratively in a team and manage a high volume of cases
- Good organizational skills
- This position may require evening hours
- Proficiency in languages other than English is desirable, but not required.

Send resume and cover letter to: CMHackett@legal-aid.org or fax to (646) 616-452

The Legal Aid Society is an Equal Opportunity Employer – Women, People of Color, Gays and Lesbians, Transgender People, Veterans and people with disabilities are encouraged to apply.

The Legal Aid Society
Civil Practice
199 Water Street
New York, New York 10038