



199 Water Street
New York, NY 10038
T (212) 577-3300
www.legal-aid.org

Alan Levine
Chairperson of the Board

Blaine (Fin) V. Fogg
President

Steven Banks
Attorney-in-Chief

Pro Bono Counsel and Director of Pro Bono

The Legal Aid Society has an immediate opening for the leader of its pro bono program for volunteer lawyers and other volunteers. This position reports to the Legal Aid Society's Attorney-in-Chief and is a key member of the Society's senior management team.

The Society is the oldest and largest not-for-profit provider of legal services for low income families and individuals in the United States. The Legal Aid Society has been part of New York City's social fabric since 1876. Through a network of borough, neighborhood and court-based offices, the Society provides a full range of civil legal services, criminal defense representation, and juvenile rights representation in Family Court. Through individual trial and appellate representation and major class action law reform, our staff of 850 lawyers and 600 social workers, paralegals, investigators and support and administrative personnel annually handles more than 300,000 cases and legal matters for individuals and families who cannot afford counsel. The Society's landmark law reform cases benefit virtually the entire low income population of 2 million children and adults in the City and have State-wide and national impact.

The Pro Bono Counsel and Director of Pro Bono will have responsibility for the overall coordination and management of the Society's pro bono program. Last year, more than 2,000 attorneys and paralegals – primarily from New York's leading law firms and corporate law departments – handled 2,200 matters on behalf of the Society's clients, including class action cases. Pro bono work ranges from complex litigation to staffing special initiatives like client service hotlines or individual client cases in a particular substantive area. Many of these matters are part of a law firm project in which the firm, under partner leadership, staffs a number of cases annually. Other cases are placed with firms through regular case list distribution. The Legal Aid Society also collaborates with law firms on their Summer Associates and Associates Programs. To provide pro bono opportunities for transitioning and retired attorneys, The Legal Aid Society, one of four United States Second Acts^{®*} pilot projects funded by the Pro Bono Institute, has established innovative and replicable public interest law programs for such experienced attorneys. The Society also operates innovative externship projects for deferred and current law firm associates.

ESSENTIAL DUTIES/RESPONSIBILITIES

- Legal leadership of the Legal Aid Society's pro bono program;
- Management and coordination of existing pro bono programs; and
- Development and implementation of new pro bono initiatives to enhance the Society's client services and the Society's partnerships with private law firms, corporate law departments, and the overall private bar.

TRAINING AND QUALIFICATIONS

- Demonstrated record of legal leadership and managerial abilities;
- Excellent organizational skills;
- Excellent oral and written communication abilities;
- Excellent interpersonal skills; and
- Record of initiative and achievement.

Interested applicants should submit a cover letter, resume, and writing sample immediately to: Steven Banks, Attorney-in-Chief, The Legal Aid Society, 199 Water Street, New York, New York 10038 or sbanks@legal-aid.org.

The Legal Aid Society is an Equal Opportunity Employer – Women, Veterans, People of Color, Gays and Lesbians, Transgender People and people with disabilities are encouraged to apply.

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